

# Trustee Role Description

## General



Thames Valley Partnership is an established registered Charity and Charitable Company Limited by Guarantee of over 25 years operating a range of support programmes across the Thames Valley including support for victims, restorative justice, support for the families of offenders, early interventions, work in the field of domestic abuse and through-the-gate offender mentoring. We have a solid reputation in our field and a long history of working collaboratively with the statutory, private and voluntary sectors, fostering integrated approaches across sectors to provide long-term sustainable solutions to the problems of crime and social exclusion.

We are underpinned by a Board of Trustees which brings together considerable experience from Criminal Justice, Local Government, the corporate and voluntary sectors and academia and which offers invaluable insight and expertise from a variety of backgrounds including the police, probation, local authorities, work with children and families, research and the arts. **A solid Trustee framework is essential to our work and we now have a vacancies for additional Trustees to help strengthen and fill gaps in our current Board.**

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### **The general duties of a Trustee are as follows.**

- Ensuring that the organisation pursues its stated objects (purposes), as defined in its governing document, by developing and agreeing a long-term strategy
- Ensuring that the organisation complies with its governing document (ie its trust deed, constitution or memorandum and articles of association), charity law, company law and any other relevant legislation or regulations
- Ensuring that the organisation applies its resources exclusively in pursuance of its charitable objects (ie the charity must not spend money on activities that are not included in its own objects, however worthwhile or charitable those activities are) for the benefit of the public
- Ensuring that the organisation defines its goals and evaluates performance against agreed targets
- Safeguarding the good name and values of the organisation
- Ensuring the effective and efficient administration of the organisation, including having appropriate policies and procedures in place
- Ensuring the financial stability of the organisation
- Following proper and formal arrangements for the appointment, supervision, support, appraisal and remuneration of the chief executive

*In addition to the above statutory duties, each trustee should use any specific skills, knowledge or experience they have to help the board of trustees reach sound decisions. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, or other issues in which the trustee has special expertise. Ideally each Trustee will also take a particular interest in having an oversight of one specific Partnership programme, sitting on the relevant Strategy Group to support direction. Individual experience and personal preference may have a bearing on which programme they will become more involved with.*

### **General Person specification**

- A commitment to the organisation
- A willingness to devote the necessary time and effort
- Strategic vision
- Good, independent judgement
- An ability to think creatively
- A willingness to speak their mind
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- An ability to work effectively as a member of a team
- A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.